

# Level 2: Certification Requirements

To become certified at Level 2, you must meet the following requirements:

Level 2		Do I Meet The Requirements?
<b>Academic Experience</b>	High School Diploma/GED	
<b>Core Requirements</b>	✓ 10 Hour Nutrition Education Course (i.e. <i>Healthy EDGE</i> or SNA-approved equivalent course) <i>Healthy EDGE</i> must be taught by a SNA Certified Trainer.	
	✓ 10 Hour Sanitation & Safety Course (i.e. <i>ServSafe®</i> or SNA-approved equivalent course)	
<b>Key Area Requirements</b>	✓ 20 Hours in Key Area 1—Operations	
	✓ 15 Hours in Key Area 2—Nutrition	
	✓ 20 Hours in Key Area 3—Administration	
	✓ 15 Hours in Key Area 4—Communications/Marketing	
<b>Total Hours</b>	<b>90 Hours</b>	

Place a check (✓) next to each that apply.

## Ways to Earn Key Area Hours

Below is a list of suggested ways to earn the Key Area hours:

- Enroll in Key Area approved courses offered online on SNA's School Nutrition University (SNU) website at [www.snuniversity.org](http://www.snuniversity.org).
- Contact your state affiliate about upcoming programs.
- Participate in Key Area programs being sponsored by the following organizations:
  - School Nutrition Association (SNA)
  - School Nutrition Foundation (SNF)
  - SNA State Affiliates
  - US Department of Agriculture (USDA)
  - National Food Service Management Institute (NFSMI)
  - American Dietetics Association (ADA)
  - Dietary Managers Association (DMA)
  - State Agencies—State Departments of Education (DOE)
- Complete college courses that fall under the four Key Areas.

## Key Area Requirements

Key Area Requirement courses:

- Must be at least 2 hours of active instructional time (does not include breaks, registration, warm ups.)
- Completed by attending programs/workshops cannot date back further than five years of the date you apply for the initial certification.

- Can be earned by completing college courses or participating programs/workshops that offer Key Area hours. The college courses must fall under the Key Areas listed above. Please use the *Conversion Table for College Credits* to determine how many Key Area hours each college credit is worth.

### Conversion Table for College Credits

**1 Credit Course = 15 Key Area Hours**

**2 Credit Course = 30 Key Area Hours**

**3 Credit Course = 45 Key Area Hours**